

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
4	08/13/18	Open	Action	08/06/18

Subject: Ratifying the Release of an Invitation to Bid for On-Call Garage Door Repair and Replacement Services; and Awarding a Contract for On-Call Garage Door Repair and Replacement Services

ISSUE

Whether or not to ratify the release of an Invitation to Bid for On-Call Garage Door Repair and Replacement Services and award a Contract for On-Call Garage Door Repair and Replacement Services to National Garage Door Company.

RECOMMENDED ACTION

Adopt Resolution No. 18-08-____, Ratifying the Release of an Invitation to Bid for On-Call Garage Door Repair and Replacement Services; and Award a Contract for On-Call Garage Door Repair and Replacement Services to National Garage Door Company.

FISCAL IMPACT

Budgeted:	Yes	FY19:	\$	68,443
Budget Source:	Operating	FY20:	\$	65,268
Funding Source:	Local	FY21:	\$	67,472
Cost Cntr/GL Acct(s) or	CC 37	Total Amount:	\$	201,183
Capital Project #:	GL 630018			
Total Budget:	\$ 201,183			

DISCUSSION

SacRT uses a vendor to perform garage door repair and replacement services. The contract with the current vendor, National Garage Door Company, expires on August 31, 2018.

National Garage Door Company's expiring 4 year contract was for a not to exceed amount of \$222,190. However, only \$82,161.50 has been expended over the life of the contract. Based on the fact that the amount expended over the 4 years, Facilities staff provided an estimate of \$90,000 over 3 years for the request for service.

Although the estimate is within the General Manager/CEO's authority limit, staff decided to use a formal sealed Invitation to Bid (ITB) as the solicitation method. The only responsive and responsible bidder bid a total of \$201,183 over 3 years which exceeded the General Manager/CEO's award authority and thus requires Board approval.

Approved:

Presented:

Final 8/8/18

General Manager/CEO

VP, Engineering and Facilities

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Subject: Ratifying the Release of an Invitation to Bid for On-Call Garage Door Repair and Replacement Services; and Awarding a Contract for On-Call Garage Door Repair and Replacement Services

Staff requests that the Board ratify the release of an Invitation to Bid for On-Call Garage Door Repair and Replacement Services and award a Contract for On-Call Garage Door Repair and Replacement Services to National Garage Door Company.

RESOLUTION NO. 18-08-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

August 13, 2018

RATIFYING THE RELEASE OF AN INVITATION TO BID FOR ON-CALL GARAGE DOOR REPAIR AND REPLACEMENT SERVICES; AND AWARD A CONTRACT FOR ON-CALL GARAGE DOOR REPAIR AND REPLACEMENT SERVICES TO NATIONAL GARAGE DOOR COMPANY

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby ratifies the release of an Invitation to Bid for On-Call Garage Door Repair and Replacement Services.

THAT, the Board hereby awards a Contract to National Garage Door Company for On-Call Garage Door Repair and Replacement Services in the amount of \$201,183.00 for a three year period.

That, the Chair and General Manager/CEO are hereby authorized and directed to execute said contract.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary